

REGULATIONS OF THE STATISTICAL EDUCATION SECTION OF THE STATISTICAL SOCIETY OF CANADA

May 29, 2013

The masculine gender is used throughout to simplify the text.

As a Section of the Statistical Society of Canada, hereafter called “the Society”, the Statistical Education Section is governed by the By-Laws of the Society, and by the following Section regulations.

1. SCOPE

1.1 The Statistical Education Section, hereafter called “the Section”, shall be concerned with all aspects of the teaching of statistics from early childhood through graduate school.

2. MEMBERSHIP

2.1 The membership of the Section shall consist of individual members of the Society who share the interests of the Section, and have paid their Section membership dues.

2.2 A member may withdraw from the Section by sending a written resignation to the Secretary of the Section. There shall be no refund of dues under these circumstances.

3. SECTION EXECUTIVE COMMITTEE

3.1 The activities and business of the Section shall be managed by a Section Executive Committee composed of the President, the President-Elect, the Past-President, the Secretary, and the Treasurer.

3.2 The membership dues shall be determined by the Section Executive Committee and be subject to approval at the next Annual General Meeting of the Section. Any modification to the current dues shall become effective at the beginning of the next calendar year.

4. OFFICERS

4.1 The Section President shall be responsible for the affairs of the Section, and shall serve as or designate the presiding officer at business meetings of the Section or of its Executive Committee.

4.2 The Section President-Elect shall act as President in the event the President is absent or unable to serve, serve as Program Representative, in the event there is

no Program Coordinator, for the Section to the Program Committee of the Society for its Annual Meeting to be held in the year of his presidency, and coordinate other scientific and professional meetings sponsored by the Section.

- 4.3 The Section Past President shall provide continuity in the affairs of the Section, chair the Election Committee of the Section, and act as liaison with the Election Committee of the Society.
- 4.4 The Section Secretary shall serve as secretary of annual and other business meetings of the Section or of its Executive Committee, prepare the minutes of such meetings, keep these minutes and other records of the Section, maintain a list of current members, respond to requests from members, see that all notices are duly given in accordance with these regulations.
- 4.5 The Section Treasurer shall manage the fiscal affairs of the Section, and shall present an annual budget for the Section to the Board of Directors of the Society and to the annual meeting of the Section.

5. MEETINGS

- 5.1 The Section shall hold at least one general meeting each year at a time and place to be determined by the Section Executive Committee. Additional general meetings shall be held whenever requested by the lesser of ten members and one third of all members or by the Section Executive Committee. Such request must be filed with the Secretary at least thirty days prior to the date of the proposed meeting.
- 5.2 The quorum at a general meeting shall be the lesser of one third of members and ten members.
- 5.3 Written notice of meeting shall be sent to each member of the Section at least twenty-one days prior to any general meeting of the Section.

6. ELECTIONS AND TERMS OF OFFICE

- 6.1 The Section President-Elect shall be elected annually, shall serve as such for one year, and shall then become Section President for the following year, and Past-President the next year.
- 6.2 The Section Secretary and Treasurer shall be elected for three-year terms. The Section Secretary shall be elected in years which are multiples of three. The Section Treasurer shall be elected in the year before the year of election of the Section Secretary.
- 6.3 No one shall be a member of the Executive Committee for more than six consecutive years.

- 6.4 Except for the provisions of section §6.1, terms of office shall start on July 1 of the year of the election.
- 6.5 On or before September 1 of each year, the Section President shall appoint an Election Committee consisting of the Past-President (Chair) and at least two members of the Section who have agreed not to run in the next election.
- 6.6 The Election Committee shall submit at least one nomination for each position on the Section Executive Committee which is open for election. Additional nominations must be supported in writing by at least five members of the Section and must be received by the Past-President on or before November 24 of the year preceding the election. Nominations must be members in good standing at the time of the Elections.
- 6.7 On or before December 1 of each year, the Section Past President shall provide the Chair of the Election Committee of the Society with a list of candidates for the positions to be filled the following year.

7. VACANCIES

- 7.1 In the event a member of the Section Executive Committee cannot serve a full term, the remainder of the Section Executive Committee shall appoint a successor who shall serve out the balance of the term to which the Executive Committee member was elected.
- 7.2 In the event that the President resigns or dies, the President-Elect takes over the position for the remainder of the current term followed by the full one-year term the following year. For the remainder of the current term, the Executive Committee shall appoint an Interim President-Elect from outside of the Executive Committee. This person does not automatically go on to be President the following year.

8. APPOINTED POSITIONS

- 8.1 The Section President can establish various Section task force committees as needed, and appoint their leaders as appropriate.
- 8.2 In particular, the Section President may appoint a Program Coordinator, a Webmaster, and preK-12 Coordinator, initially for a term of one year, to be reconfirmed each subsequent year, but for no more than six consecutive years.
- 8.3 The Program Coordinator will act as the Section's representative to the Program Committee of the Society, and shall be concerned with organizing the Sections' invited and contributed sessions at the Annual Meetings of the Society.

8.4 The Webmaster will be responsible for updating and enriching the communications and resources on the Section's web pages.

8.5 The PreK-12 Coordinator will be responsible for managing relationships and resources for teachers of statistics at the pre-university level.

9. AMENDMENTS

9.1 These regulations may be amended by a two-thirds vote of Section members present at any general meeting. Each proposed amendment shall be placed on the agenda circulated with the announcement.