Accreditation process phases

Planning	Putting together and submitting the application	Review and designation

Planning

- ❏ Familiarize with the SSC Accreditation main document that describes essential information about the program.

- ❏ Consult the instructions for help in completing an application.

- ❏ Collect all required documents and fill out the application forms.

Putting together and submitting the application

- ❏ Arrange for transcripts to be mailed directly from your institution to SSC.

- ❏ Submit the application to info@ssc.ca

- ❏ Pay admin fees for processing the application.

- ❏ Provide additional documents, if requested, within 3 months.

- ❏ Receive **a confirmation** that the application is complete.

Review and designation

- ❖ Accreditation committee reviews complete applications.

- ❖ Review time approximately up to 6 months.

- ❖ Accreditation committee makes recommendations for approval by the SSC Board in March, May-June, and October.

- ❖ The applicants receive the final decision, within 2-3 weeks after the Board meeting (March, May-June, October).